

## Downtown Facade Improvement Grant Program Application

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The following information must be submitted with your application:

- Evidence of all necessary project approvals and permits from the City of Glenwood Springs,
- Project plans with samples or photos of finishes to be used
- Photo of existing condition of property
- Detailed budget of project and/or an estimate by a contractor.

You may apply for 50% of the total project costs up to \$25,000. If this is a LATE application, and work has commenced or been completed, you must submit copies of permits obtained and photographs of the completed work or work in progress. You may only apply for a maximum of \$1 for every \$2 spent on project costs up to a total of \$12,500 and the application must be submitted within the same calendar year that the work was commenced and/or completed no later than December 31. You also must submit evidence of payment for all work completed. Reimbursement through the Façade Improvement Grant Program will not be provided for general utility work not necessitated by the specific project.

Email your application and materials to [director@glenwoodspringsdda.com](mailto:director@glenwoodspringsdda.com) or mail them to: City of Glenwood Springs, ATTN: DDA, 101 W 8th Street, Glenwood Springs, CO 81601.

**Applicant/Business Owner:**

**Mailing Address:**

**Property Owner (if different):**

**Business Name:**

**Project Address:**

**Phone Number(s):**

**Email Address(es):**

**Work to be performed on facade renovation (check all that apply):**

- Addition of awnings, lights, signs or other exterior amenities
- Address conditions such as dark alleys, broken fixtures or inaccessible entryways
- Removal of non-historic features
- Addition of a window and/or display areas in facade
- Restoration of brickwork, wood, masonry or siding
- Addition of public art or public seating area
- Other (please describe)

**Facades to be renovated (check all that apply):**

- Front
- Back
- Alley
- Side(s)

*\* Please note that funding is available for facades that face public areas, including alleyways.*

**Brief description of the work:**

**Projected Start/Finish Dates for Project:**

**Total Estimated Cost of Improvements:**

**Grant Program Amount Requested:**

**By my signature below, I fully understand and agree to the following:**

- I will work with recommendations provided by the Downtown Development Authority.

- **Should this application be funded, I will complete the project as approved, pay all costs associated with the improvements, and submit paid invoices prior to the receipt of Facade Grant Program funds.**
- **Properly maintain all funded improvements, including routine cleaning, during the 5 years following installation. The DDA reserves the right to initiate claw-back penalties to recapture funding pursuant to the grant if improvements are not maintained. Normal wear and tear is accepted and expected.**
- **If project has commenced or been completed, I obtained all necessary permits BEFORE the work began and acknowledge that I am only eligible for a grant up to \$12,500 of \$1 for every \$2 in project costs.**

**Signed:**

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**For Office Use Only:**

Date Received:

Award Decision: