



## Downtown Entertainment Grant Program Application

The Downtown Entertainment Grant Program is an incentive program to encourage evening business hours and activity in downtown Glenwood Springs. This grant offers businesses up to \$1,000 to hire a band to play music for a minimum of three hours at the place of business for a special evening event. Businesses may also elect to apply to provide music on multiple evenings, but the total grant amount is not to exceed \$1,000 total.

Businesses may apply for this grant up to two times per calendar year in an amount not to exceed \$1,000 per grant. For the promptest consideration, submit your application by the 2nd Tuesday of the month. All decisions concerning the grant application process, including eligibility, are within the sole discretion of the DDA Board. If awarded, you must also sign a grant reimbursement agreement and submit evidence of payment to receive your reimbursement.

The following information must be submitted with your application:

- Evidence of a [Right of Way Permit](#) (if applicable)
- Quote from the band. Assistance is available from the DDA if you need help selecting a music act.

Email your application and materials to [director@glenwoodspringsdda.com](mailto:director@glenwoodspringsdda.com) or mail them to: City of Glenwood Springs, ATTN: DDA, 101 W 8th Street, Glenwood Springs, CO 81601.

**Applicant/Business Owner:**

**Mailing Address:**

**Property Owner (if different):**

**Business Name:**

**Event Location:**



**Phone Number(s):**

**Email Address(es):**

**Brief description of the event:**

**Date(s) and Time(s) of Event:**

**Total Estimated Cost of Entertainment:**

 \$

**Grant Program Amount Requested (Maximum \$1,000):**

 \$

**By my signature below, I fully understand and agree to the following:**

- I will hire a band in the amount specified above to play a minimum of three hours in the evening during which my business will be open.
- I will work with recommendations provided by the DDA.
- Should this application be funded, I will complete the project as approved, pay all costs associated with the entertainment, and submit paid invoices prior to the receipt of Entertainment Grant Program funds.
- If music is to be performed in public space, such as the sidewalk, I will obtain all necessary permits BEFORE the event.
- I will market the event on social media or with printed materials.
- I will be mindful of city municipal code (100.070) requiring reasonable efforts to limit noise to a volume that is contained within 25 feet from the source.

**Signed:**

**For Office Use Only:**

Date Received:

Award Decision: