

Safety & Security Grant Program Guidelines

Program Description

The purpose of the Downtown Safety & Security Grant is to encourage businesses and/or commercial property owners within the Glenwood Springs Downtown Development Authority (DDA) boundaries, to aid in safety by supporting the installation (or updating) of exterior security cameras. This grant reimburses owners of commercial buildings and/or businesses up to 50% of the total cost of security cameras and/or motion detection lights (including installation costs), for a maximum reimbursement of \$5,000 for a single commercial property.

The DDA will provide reimbursements on a first-come, first-served basis as funding allows. Public-facing cameras in this program (providing views of the business and public space) must retain footage for a minimum of 30 days and footage must be made available to the Glenwood Springs Police Department or other law enforcement agencies should an incident occur. Please note – utilizing the DDA's Safety & Security Grant Program means that you agree to the Glenwood Springs Police Department or other law enforcement agencies utilizing your footage should an incident occur. You may also be subject to subpoenas for footage.

Eligible Applicants

Applicants must be the commercial property owner or operating business with written approval from the property owner within the Glenwood Springs Downtown Development Authority boundaries.

Camera Specifications

1. Capable of recording high-definition color images during sufficient lighting and recording high definition black and white images during hours of low light.
2. Mounted in a secure position deterring vandalism or destruction of camera equipment.
3. Have a clear and unobstructed view of public areas Applicant desires to record.
4. Footage must be made available to the Glenwood Springs Police Department or other law enforcement agency should an incident occur within the vicinity of your security camera.

Application Process

1. Fill out the grant application (contact Jillian Sutherland at 815-735-9315 with questions).
2. In addition to the application, please email the following details via PDF or JPG attachments to director@glenwoodspringsdda.com:
 - a. Photos clearly showing where security camera(s) will be located.

- b. An estimate from a licensed contractor detailing equipment specifications and installation costs.
 - c. Link to camera vendor with cost details.
 - d. If you are a tenant, approval letter (or email confirmation) from the building/property owner for the exterior installation/mounting of security equipment.
3. A determination letter will be emailed within thirty (30) days confirming (or denying) approval and specifying estimated amount of reimbursement. Once received, the applicant can proceed with the purchase and/or installation.
4. Once the cameras are installed, the DDA must be notified in writing at: director@glenwoodspringsdda.com.
5. Submit the Reimbursement Request form along with final copies of invoices/receipts to Jillian Sutherland at director@glenwoodspringsdda.com, and a reimbursement check for 50% of total costs and capped at \$5,000 (based on final, actual amount spent) will be mailed within 30 days.